

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF NOVEMBER 10, 2020

CORONAVIRUS (COVID-19) ADVISORY

The City Council Chambers will not be open to the public.

PARTICIPATION WILL BE AVAILABLE TO THE PUBLIC VIA ZOOM'S VIRTUAL MEETING PLATFORM FOR THE PURPOSE OF PUBLIC COMMENT AND VIA THE CITY'S YOUTUBE CHANNEL FOR VIEWING ONLY.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube.

View only live stream - <https://www.youtube.com/channel/UCSOelmP-liw9W8ZeX3CUSOO> - click "Live Now"

Members of the public may participate in this meeting via Zoom's virtual meeting platform - allows you to participate in the comment section by utilizing the "raise your hand" feature or by typing in your questions. :

- Join from a PC, Mac, iPad, iPhone or Android device
 - o Please click this URL to join Zoom Meeting: <https://us02web.zoom.us/j/8616208259> If you do not wish for your name to appear on the screen, you may "rename" yourself to be anonymous - right click your display square and click "rename."
 - o If you want to provide public comments and are using a computer or laptop without a microphone, you will also need to call in using the information below and dial your Participant ID on the phone when prompted.
 - o Please use the "Raise Hand" button to request to speak. If you're unable to locate this button, use the meeting's "chat" function to inform the moderator you wish to speak.
- Join by phone:
 - o Dial 1(408) 638-0968 and follow prompts - *NOTE: Your phone number will appear on screen if you plan to speak at the meeting.*
 - o **Meeting ID: 861 620 8259**
 - o Verbal participation over the phone
 - Dial *6 to mute and unmute yourself. You will be muted by default upon entering the meeting. The meeting host will unmute those who wish to speak at the appropriate time. Please keep yourself on mute when not speaking.
 - Dial *9 to "raise your hand" to request to speak.
 - Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda, and when the Meeting's presiding officer requests comments from the public.

Disclaimer: If you decide to connect to the City's Zoom meeting the phone number you dial in with and/or the information you provided on your Zoom account may be unintentionally recorded and broadcasted by the city.

In addition to the above, Public Comments may be submitted via email to ask@lomalinda-ca.gov; are limited to 250 words and may be submitted until the start of the meeting at 7:00 p.m.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at bnicholson@lomalinda-ca.gov or (909) 799-2890.

CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING OF NOVEMBER 10, 2020

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, November 10, 2020 in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30p.m. or as soon thereafter as possible. The public meeting begins at 7:00p.m.*

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Agenda item requests for the December 8, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 24, 2020.

A. Call To Order

B. Roll Call

C. Closed Session

D. Invocation and Pledge of Allegiance - Councilman Jindal (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

E. Items To Be Added Or Deleted

F. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

G. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

H. Scheduled and Related Items

I. Consent Calendar

1. Demands Registers
2. October 2020 Treasurer's Report
3. October 2020 Fire Department Report
4. Accept 2020 Quarter 4 Firehouse Subs Public Safety Foundation Grant funds, declare revenue and appropriate expenditure and authorize City Manager to execute related documents **[Fire]**
5. Approve a three (3) year lease extension, add one (1) three-year option to extend the term of the Lease, adjust the rental rate schedule, and amend certain other terms of the Lease as more specifically set forth in this amendment (the "Fifth Amendment") for the Loma Linda Branch of the San Bernardino County Library **[City Manager]**
6. Award of Contract(s)
 - A. For Hinkley House Interior Demolition, 25964 Mission Road (CIP 20-746)
 - B. For replacement of City Black Diamond 8810 routers
7. Approve Amended Schedule A to the Law Enforcement Services Contract between the County of San Bernardino and the City of Loma Linda and allocate additional funding **[City Manager]**
8. Approve a Contractual Service Proposal from HdL Companies for business license tax operations management **[Finance]**

J. Old Business

9. Discussion and possible action regarding a change in school district boundaries for the area west of Oakwood Drive and south of Barton Road **[Councilman Jindal]**

K. New Business

L. Reports of Councilmen (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

M. Reports Of Officers (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

N. Adjournment

Next meeting scheduled for December 8, 2020



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: November 10, 2020

TO: City Council

SUBJECT: Demands Registers

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the City Council approve the attached list of demands for payments.

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Voucher List
CITY OF LOMA LINDA
10-27-2020

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
42187	10/16/2020	000454 ICMA RETIREMENT CORP	2020101600042187		ICMA CONTRIBUTION-09/27-10/10/2020	21,750.41
					Total :	21,750.41
632483	10/8/2020	006205 TALENTZOK	164730	P-0000016826	Temporary Finance Staff FY 20-21	1,170.68
					Total :	1,170.68
632484	10/13/2020	005502 FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	312.72
					Total :	312.72
632485	10/13/2020	005502 FRONTIER COMMUNICATIONS	STMTS-2		PHONE SERVICE	77.32
					Total :	77.32
632486	10/13/2020	000917 ZAHADA K SINGH	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	65.92
					Total :	65.92
632487	10/13/2020	001280 CARRY HOWARD	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	31.34
					Total :	31.34
632488	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 39629-39634			PROFESSIONAL/LEGAL SERVICES	2,626.83
					Total :	2,626.83
632489	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC 39387-39391			PROFESSIONAL/LEGAL SERVICES	3,476.46
					Total :	3,476.46
632490	10/13/2020	000026 VERIZON WIRELESS	9863842729		S.C.A.D.A. MODEM FOR THE SEWER LI	38.01
					Total :	38.01
632491	10/13/2020	000026 VERIZON WIRELESS	9863842728		WIRELESS PHONE SERVICE	2,423.14
					Total :	2,423.14
632492	10/13/2020	004935 DIVISION OF THE STATE ARCHITEC	DSA 796 REPORT		JUL-SEPT 2020 FEE QTRLY REPORT~	25.20
					Total :	25.20
632493	10/14/2020	003628 U.S. BANK CORPORATE PYMNT SYS	4246 0445 5565 0021		CAL-CARD PURCHASES	8,893.36
					Total :	8,893.36
632494	10/14/2020	001245 SO CALIF EDISON	STMT-11		ELECTRICITY SERVICE	806.15

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632494	10/14/2020	001245 001245 SO CALIF EDISON	(Continued)		Total :	806.15
632495	10/14/2020	001245 SO CALIF EDISON	STMTS-4		ELECTRICAL SERVICES	778.09
					Total :	778.09
632496	10/14/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICAL SERVICE	87.40
					Total :	87.40
632497	10/14/2020	001245 SO CALIF EDISON	2-34-867-5984		ELECTRICIAL SERVICE	1,977.82
					Total :	1,977.82
632498	10/14/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICAL SERVICE	266.64
					Total :	266.64
632499	10/14/2020	001245 SO CALIF EDISON	STMTS-8		ELECTRICAL SERVICES	4,690.80
					Total :	4,690.80
632500	10/14/2020	001245 SO CALIF EDISON	STMTS-13		ELECTRICAL SERVICE	827.22
					Total :	827.22
632501	10/14/2020	001261 THE GAS COMPANY	146 424 6400 3		GAS SERVICE	37.53
					Total :	37.53
632502	10/15/2020	001245 SO CALIF EDISON	STMTS-3		ELECTRICAL SERVICES	2,188.29
					Total :	2,188.29
632503	10/19/2020	001356 STAPLES BUSINESS ADVANTAGE	3454064212	P-0000016726	OFFICE SUPPLIES	1.62
					Total :	1.62
632504	10/19/2020	000840 CITY OF SAN BERNARDINO	92661-76164	P-0000016659	WATER PURCHASES	537.65
					Total :	537.65
632505	10/19/2020	005307 SUZANNE MAPES	REQUEST		REIMBURSEMENT OF DMV FEES	25.00
					Total :	25.00
632506	10/21/2020	001356 STAPLES BUSINESS ADVANTAGE	3458970244	P-0000016726	OFFICE SUPPLIES	154.60
					Total :	154.60

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632507	10/21/2020	001356 STAPLES BUSINESS ADVANTAGE	3458970245	P-0000016726	OFFICE SUPPLIES	83.01
Total :						83.01
632508	10/21/2020	002392 MICHAEL P. ATCHISON	REQUEST		REIMBURSEMENT FOR HOTEL/BOBCA	320.67
Total :						320.67
632509	10/21/2020	005299 BRENT GREGORY	REQUEST		REIMBURSEMENT FOR HOTEL/BOBCA	106.89
Total :						106.89
632510	10/21/2020	000840 CITY OF SAN BERNARDINO	92661-90878	P-0000016659	WATER PURCHASES	36.47
Total :						36.47
632511	10/21/2020	005502 FRONTIER COMMUNICATIONS	2 STMTS		PHONE SERVICE	205.84
Total :						205.84
632512	10/21/2020	006205 TALENTZOK	164790	P-0000016826	Temporary Finance Staff FY 20-21	1,581.25
Total :						1,581.25
632513	10/21/2020	005256 FLYERS ENERGY, LLC	20-195344	P-0000016678	FUEL	4,259.67
Total :						4,259.67
632514	10/21/2020	001261 THE GAS COMPANY	194 068 6736 6		GAS SERVICE	46.11
Total :						46.11
632515	10/21/2020	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICE	78,931.50
Total :						78,931.50
632516	10/21/2020	001245 SO CALIF EDISON	STMTS-4		ELECTRICITY SERVICE	1,061.41
Total :						1,061.41
632517	10/21/2020	001245 SO CALIF EDISON	2-39-170-8104		ELECTRICITY SERVICES	36.77
Total :						36.77
632518	10/21/2020	001245 SO CALIF EDISON	STMTS-5		ELECTRICITY SERVICES	324.93
Total :						324.93
632519	10/21/2020	001245 SO CALIF EDISON	STMTS-15		ELECTRICITY SERVICE	4,041.33

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632519	10/21/2020	001245	001245 SO CALIF EDISON		(Continued)	Total : 4,041.33
632520	10/21/2020	001851	UNUM INSURANCE	0091890-001 0	LIFE INSURANCE PREMIUM-NOV 2020	896.35
					Total :	896.35
632521	10/21/2020	001851	UNUM INSURANCE	0091889-001 4	LIFE & DISABILITY INSUR PREMIUM-NOV 2020	4,881.18
					Total :	4,881.18
632522	10/21/2020	001730	AFLAC	850804	AFLAC INSURANCE PREMIUM-OCT 2020	2,011.42
					Total :	2,011.42
632523	10/27/2020	004229	A & I REPROGRAPHICS	RC00072966	P-0000016957 REPLICATE ART DESIGNS OF FENCE SIGN	12,827.64
					Total :	12,827.64
632524	10/27/2020	006246	AAEN, BERNHARD	CE18-512	REFUND FOR DISMISSED CODE ENFORCEMENT	127.60
					Total :	127.60
632525	10/27/2020	000022	ADVANCE REFRIGERATION &, ICE SYSTEMS, 48901	P-0000016967	REPAIR COMPRESSOR TO SR CTR REFRIG	1,534.86
					Total :	1,534.86
632526	10/27/2020	006243	ALEXANDRA JUBRAN	993763522	REFUND CCIA PREPAY ACCOUNT CLOSURE	99.90
					Total :	99.90
632527	10/27/2020	001984	ALLSTAR FIRE EQUIP. CO. INC.	227327	P-0000016649 SMALL TOOLS AND PPE	311.40
					Total :	311.40
632528	10/27/2020	004554	ALTERNATIVE HOSE, INC	5980532	P-0000016650 PLUMBING MATERIALS	13.96
					Total :	13.96
632529	10/27/2020	004313	AMERICAN ASPHALT SOUTH, INC.	2020-110	P-0000016896 PAVEMENT REHAB BY SLURRY SEAL (MATERIALS)	32,121.78
					Total :	32,121.78
632530	10/27/2020	006231	ARC POWER ENGINEERING	APE 701 B	P-0000016934 POWER MONITORING & RECORDING EQUIPMENT	1,450.00
					Total :	1,450.00
632531	10/27/2020	003833	ATKINSON, ANDESLOH, LOYA, RUUD, & ROMAN	605640	P-0000016905 HR LEGAL SERVICES	32.03
					Total :	32.03

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632532	10/27/2020	006182 ATLAS PLANNING SOLUTION	1135	P-0000016572	CONTRACT PLANNING SERVICES FOR	5,567.20
					Total :	5,567.20
632533	10/27/2020	005652 BAUER COMPRESSORS	0000272223	P-0000016913	SELF-CONTAINED BREATHING APPAR/	47,841.00
					Total :	47,841.00
632534	10/27/2020	005390 CALIFORNIA HIGHWAY ADOPTION CO	920141	P-0000016784	CLEAN UP MAINTENANCE AT MT VIEW	325.00
			920142	P-0000016784	CLEAN UP MAINTENANCE AT MT VIEW	500.00
					Total :	825.00
632535	10/27/2020	004803 CANNON PACIFIC SERVICES INC, DBA PACIFI	152529	P-0000016785	STREET SWEEPING SERVICES	6,094.08
					Total :	6,094.08
632536	10/27/2020	004397 CHEMPAK	113817	P-0000016657	CLEANING SUPPLIES	994.12
					Total :	994.12
632537	10/27/2020	005277 CITIZEN'S HEARINGS & APPEALS, PROFESSI	2020-1011		CEE CITATION APPEAL HEARING	100.00
					Total :	100.00
632538	10/27/2020	005284 CITY EMPLOYEES ASSOCIATES	OCT 2020-PAEA		DUES COLLECTED FOR OCTOBER 202	152.00
			OCT 2020-PW		DUES COLLECTED FOR OCTOBER 202	483.00
					Total :	635.00
632539	10/27/2020	002118 CONFIRE JPA	2021-025	P-0000016761	CONFIRE SERVICES FOR FY 2021	73,059.33
					Total :	73,059.33
632540	10/27/2020	005762 CORE & MAIN	N137959	P-0000016664	WATER METER GOODS	220.34
					Total :	220.34
632541	10/27/2020	001173 COUNTY OF SAN BERNARDINO, DEPT OF INF	25265	P-0000016666	PAGE MONITORING SERVICES	15.45
					Total :	15.45
632542	10/27/2020	001279 DAILY JOURNAL CORPORATION	B3400742	P-0000016667	LEGAL ADVERTISING: NOTICE INVITIN	272.80
					Total :	272.80
632543	10/27/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	82664	P-0000016669	TIRE COMPANY	749.61
					Total :	749.61

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632544	10/27/2020	002179 ENGINEERING RESOURCES OF	54423	P-0000016920	WATER RESERVOIR DESIGN CIP 20-65	267.15
Total :						267.15
632545	10/27/2020	000331 FAIRVIEW FORD SALES, INC	736580	P-0000016674	VEHICLE PARTS & REPAIRS	225.58
			737350	P-0000016674	VEHICLE PARTS & REPAIRS	138.93
			737953	P-0000016674	VEHICLE PARTS & REPAIRS	273.97
Total :						638.48
632546	10/27/2020	000212 FLEET SERVICES INC, DBA COLTON TRUCK & EQUIPMENT	05P51545	P-0000016677	AUTO PARTS & SUPPLIES	27.36
Total :						27.36
632547	10/27/2020	005256 FLYERS ENERGY, LLC	20-201044	P-0000016678	FUEL	1,273.51
Total :						1,273.51
632548	10/27/2020	005502 FRONTIER COMMUNICATIONS	909-799-8064-0201035		PHONE SERVICE	42.43
Total :						42.43
632549	10/27/2020	005255 GOPHER PATROL	435237	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	290.00
			435315	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	140.50
			435316	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	295.00
			435393	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	120.00
			435395	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	275.00
			436163	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	180.00
Total :						1,300.50
632550	10/27/2020	002484 HAAKER EQUIPMENT CO	C65192	P-0000017005	NOZZLE FOR VACTOR TRUCK	1,136.76
Total :						1,136.76
632551	10/27/2020	002117 HILLTOP GEOTECHNICAL INC	17513	P-0000016923	COMPACTION TESTIGN FOR EOC EXF	2,434.70
Total :						2,434.70
632552	10/27/2020	006245 HISPANO INVESTORS, INC.	3713		PREPAYMENT	259.88
Total :						259.88
632553	10/27/2020	002023 JOSEPH E BONADIMAN & ASSOCIATE	4805	P-0000016925	PAVEMENT REHAB-BARTON BENTON /	660.00
Total :						660.00
632554	10/27/2020	000749 JOSEPH G. POLLARD CO, INC, DBA, POLLARI	0177363		ALUMINUM HANDLED MIRROR	112.17

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632554	10/27/2020	000749	000749 JOSEPH G. POLLARD CO, INC, DBA, POL (Continued)		Total :	112.17	
632555	10/27/2020	004701	LEGEND PUMP & WELL SERVICE INC	56482	P-0000016698	REPAIR WELL AND BOOSTER PUMPS	525.00
					Total :	525.00	
632556	10/27/2020	006244	LEIGHTON & ASSOC	3714		PREPAYMENT	524.02
					Total :	524.02	
632557	10/27/2020	000557	LIFE ASSIST, INC.	1039630	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	494.78
				1040046	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	885.82
				1040175	P-0000016699	EMERGENCY MEDICAL SUPPLIES AND	51.48
					Total :	1,432.08	
632558	10/27/2020	001933	LILBURN CORPORATION	20-1032	P-0000016778	DEPOSIT FOR SPECIAL STUDIES FOR	995.00
					Total :	995.00	
632559	10/27/2020	000566	LOMA LINDA ANIMAL HOSPITAL INC	10162020	P-0000016700	ANIMAL EMERGENCY SERVICES	64.00
					Total :	64.00	
632560	10/27/2020	000570	LOMA LINDA FIREFIGHTERS ASSN	OCTOBER 2020		DUES & T-DONATION COLLECTED FOR	1,162.00
					Total :	1,162.00	
632561	10/27/2020	002045	LOMA LINDA HEATING & AIR, CONDITIONING,	24561	P-0000017012	HVAC ANNUAL MAINT CONTRACT FS#	302.03
				24574	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	76.79
				24575	P-0000017013	HVAC MAINT CONTRACT FOR PW COR	454.45
				24578	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	97.13
				24579	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	147.00
				24580	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	76.79
				24581	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	70.30
				24582	P-0000017009	ANNUAL HVAC MAINT AT 6 WELL & PUM	70.30
					Total :	1,294.79	
632562	10/27/2020	001733	LOWE'S COMPANIES, INC.	09376	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	55.88
				25821	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	10.73
				27192	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	162.88
				27210	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	9.39
				27331	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	191.80
				27350	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	46.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632562	10/27/2020	001733 LOWE'S COMPANIES, INC.	(Continued)			
			27822	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	36.82
			28270	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	47.05
					Total :	561.52
632563	10/27/2020	003855 LYNN A. HIRTZ, DANS LAWNMOWER CENTER	219209	P-0000016975	TRIMMER LINE	96.98
			219702	P-0000016975	POLE SAW	503.72
			219703	P-0000016975	TRIMMER LINE, LUBE OIL, UPPER SHA	161.70
					Total :	762.40
632564	10/27/2020	002875 LYNN MERRILL & ASSOCIATES, INC	FY20-21-1	P-0000016949	NPDES PROGRAM SUPPORT SERVICE	523.37
					Total :	523.37
632565	10/27/2020	002366 MARIO MOSQUEDA	4781		WORK PANTS UNIFORM PURCHASE	323.19
					Total :	323.19
632566	10/27/2020	005414 MARK CROSS	026207		REIMBURSEMENT FOR FUEL ON OES	40.35
					Total :	40.35
632567	10/27/2020	002555 MASTER METER, INC	224053	P-0000017018	ALLEGRO FIXED NETWORK ANNUAL N	14,947.47
					Total :	14,947.47
632568	10/27/2020	001613 OFFICE DEPOT, INC	124441698001	P-0000016707	OFFICE SUPPLIES	33.38
			127654107001	P-0000016707	OFFICE SUPPLIES	177.41
			127876584001	P-0000016707	OFFICE SUPPLIES	146.90
			130472368001	P-0000016707	OFFICE SUPPLIES	-4.54
					Total :	353.15
632569	10/27/2020	004401 ORKIN PEST CONTROL	203360297	P-0000016841	PEST CONTROL SRVS CITY HALL/LIBR	124.27
			203360659	P-0000016841	PEST CONTROL SRVS CITY HALL/LIBR	52.89
					Total :	177.16
632570	10/27/2020	004401 ORKIN PEST CONTROL	203360292	P-0000016834	PEST CONTROL SERVICES FOR PW C	67.14
			203361064	P-0000016835	PEST CONTROL SERVICES AT 10466 R	47.27
					Total :	114.41
632571	10/27/2020	001592 PHOENIX GROUP INFORMATION SYST	092020143	P-0000016767	DELINQUENT PARKING TICKET RECOV	423.06

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632571	10/27/2020	001592 001592 PHOENIX GROUP INFORMATION SYST	(Continued)			Total : 423.06
632572	10/27/2020	000766 PRUDENTIAL OVERALL SUPPLY	23057462	P-0000016713	SHOP RAGS	51.05
					Total :	51.05
632573	10/27/2020	006169 R&S OVERHEAD DOORS OF IE INC	7438		SERVICE ON THE RIGHT SIDE DORR N	269.50
			7439	P-0000017027	SLIDE GATE REPAIR STATION 252	578.88
					Total :	848.38
632574	10/27/2020	005911 RDO EQUIPMENT CO	C6320699		CREDIT	-166.97
			P9094535		WHEELS DECK SPACERS AND BLADES	322.12
					Total :	155.15
632575	10/27/2020	005120 RITE-WAY ROOF CORPORATION	17565	P-0000016954	REPAIR CITY HALL ROOF LEAK	1,795.00
					Total :	1,795.00
632576	10/27/2020	001701 ROBERT L. SMITH, BYRD INDUSTRIAL ELECT	0903-20	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	305.88
					Total :	305.88
632577	10/27/2020	004562 ROGER E. FOX. M.D., FOX OCCUPATIONAL MI	121651		ELEAZAR RUBALCAVA AND JESSE CAF	80.00
					Total :	80.00
632578	10/27/2020	003881 SB CO PROFESSIONAL FIREFIGHTER	OCTOBER 2020		DUES COLLECTED FOR OCTOBER 202	3,460.60
					Total :	3,460.60
632579	10/27/2020	006248 SIMONCRE JC TUCKER, LLC	P20-000-095		REIMURSEMENT OF UNUSED FUNDS F	955.00
					Total :	955.00
632580	10/27/2020	000451 SITEONE LANDSCAPE SUPPLY, LLC	103528523-001	P-0000016724	LANDSCAPE MATERIALS AND SUPPLIE	47.29
			103732695-001	P-0000016724	LANDSCAPE MATERIALS AND SUPPLIE	12.85
					Total :	60.14
632581	10/27/2020	001131 SOUTH COAST A.Q.M.D.	3714776	P-0000017022	EMISSIONS AND ICE GEN-DIESEL FEE	545.48
			3716181	P-0000017022	EMISSIONS AND ICE GEN-DIESEL FEE	136.40
					Total :	681.88
632582	10/27/2020	005849 ST FRANCIS ELECTRIC, LLC	18108774	P-0000016856	ANNUAL TRAFFIC SIGNAL MAINT CON	1,798.81
			18108775	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	4,007.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632582	10/27/2020	005849 ST FRANCIS ELECTRIC, LLC	(Continued)			
			18108776	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	865.46
			18108777	P-0000016857	ANNUAL TRAFFIC SIGNAL MAINTENAN	17,850.00
					Total :	24,521.77
632583	10/27/2020	006003 SUEZ WTS SERVICES USA, INC	900616905	P-0000016754	DEIONIZED WATER TANK RENTAL AND	79.74
					Total :	79.74
632584	10/27/2020	004015 SUPERCO SPECIALTY PRODUCTS, DIVISION	PSI367188	P-0000017006	ALCOHOL WIPES	1,160.41
					Total :	1,160.41
632585	10/27/2020	005270 SUPERIOR AUTOMOTIVE WAREHOUSE	066564	P-0000016732	AUTO PARTS	118.39
			067555	P-0000016732	AUTO PARTS	55.71
			068253		AUTO PARTS	64.61
				P-0000016732		
			068327	P-0000016732	AUTO PARTS	137.91
			068534	P-0000016732	AUTO PARTS	4.30
			068593	P-0000016732	AUTO PARTS	73.23
					Total :	454.15
632586	10/27/2020	000237 THE COUNSELING TEAM, INC.	77341	P-0000016770	BEHAVIORAL HEALTH & WELLNESS SE	600.00
					Total :	600.00
632587	10/27/2020	000213 TIME WARNER	0030597101020	P-0000016825	CABLE SERVICE FOR CITY HALL	43.61
					Total :	43.61
632588	10/27/2020	000082 TOM BELL CHEVROLET	5043283		CONDENSER FOR SUBURBAN FIRE	191.11
					Total :	191.11
632589	10/27/2020	000304 TYLER TECHNOLOGIES, INC	045-317696	P-0000014042	SOFTWARE INSTALL/OTHER SVCS -ML	1,912.50
					Total :	1,912.50
632590	10/27/2020	004030 US TRONICS	M-12267SP20	P-0000016904	EMERGENCY SATELLITE PHONE SERV	167.85
					Total :	167.85
632591	10/27/2020	001977 VULCAN MATERIALS	72731997	P-0000016739	ASPHALT MATERIAL	161.13
					Total :	161.13

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632592	10/27/2020	005222 WEST COAST LIGHTS & SIRENS INC	20068	P-0000017029	EMERGENCY LIGHTS FOR 2019 FORD	1,840.40
Total :						1,840.40
632593	10/27/2020	004353 WITTMAN ENTERPRISES, LLC	2009069	P-0000016772	EMS BILLING FOR FY 2021	1,116.00
Total :						1,116.00
112 Vouchers for bank code : bofa						Bank total : 410,005.76
112 Vouchers in this report						Total vouchers : 410,005.76

PAYROLL: \$358,232.43 10/15/2020

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
42187; 632483 through 632593 for a total
disbursement of \$ 410,005.76, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipetr, City Manager

Approved by the City Council at their meeting held on
11-10-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

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Voucher List
CITY OF LOMA LINDA
10-30-2020 Month-End

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
76168	10/30/2020	000454 ICMA RETIREMENT CORP	2020103000076168		ICMA CONTRIBUTION-10/11-10/24/2020	20,962.43
					Total :	20,962.43
632594	10/22/2020	001919 WILLDAN	002-23233	P-0000016742	BUILDING INSPECTION/PLAN CHECK S	29,764.40
					Total :	29,764.40
632595	10/22/2020	000865 SN BERNARDINO CO SHERIFF DEPT	20020	P-0000016824	OCTOBER 2020-CONTRACTUAL SHERI	512,899.00
					Total :	512,899.00
632596	10/27/2020	005673 CR&R	SEPTEMBER 2020		REFUSE COLLECTIONS BILLED AUG 20	69,087.20
					Total :	69,087.20
632597	10/27/2020	000876 SAN BERNARDINO MUNICIPAL WATER	SEPTEMBER 2020		SEWER SERVICE COLLECTION BILLE	291,229.72
					Total :	291,229.72
632598	10/27/2020	006128 T.E. ROBERTS	3685.1		STORM DRAIN IMP AT SAN MARCOS...	6,932.21
					Total :	6,932.21
632599	10/27/2020	000265 DIANA DE ANDA	REQUEST		FLEX MEDICAL REIMBURSEMENT-2020	59.98
					Total :	59.98
632600	10/29/2020	004197 C.A.P.F.	NOVEMBER 2020		LONG TERM DISABILITY-NOV 2020	767.00
					Total :	767.00
632601	10/29/2020	001118 DELTA DENTAL OF CALIFORNIA, CLIENT SER\	BE004147284		DENTAL INSURANCE PREMIUM-NOV 20	3,273.04
					Total :	3,273.04
632602	10/29/2020	002888 DELTA DENTAL INSURANCE CO	BE004148697		DENTAL INSURANCE PREMIUM-NOV 20	1,123.39
					Total :	1,123.39
632603	10/29/2020	001154 VISION SERVICE PLAN - CA	810693855		VISION INSURANCE PREMIUM-NOV 20	1,177.66
					Total :	1,177.66
632604	10/29/2020	001245 SO CALIF EDISON	2-01-553-0058		ELECTRICAL SERVICE	7,857.80
					Total :	7,857.80
632605	10/29/2020	001245 SO CALIF EDISON	STMTS-2		ELECTRICITY SERVICE	35,240.40

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632605	10/29/2020	001245	001245 SO CALIF EDISON		(Continued)	Total : 35,240.40
632606	10/29/2020	001245	SO CALIF EDISON	2-39-338-1355	ELECTRICITY SERVICE	12.58
					Total :	12.58
632607	10/29/2020	001245	SO CALIF EDISON	2-05-372-3029	ELECTRICITY SERVICE	1,137.77
					Total :	1,137.77
632608	10/29/2020	001245	SO CALIF EDISON	STMTS-4	ELECTRICITY SERVICE	2,525.01
					Total :	2,525.01
1001672710	10/9/2020	000773	P.E.R.S.	1001672710	HEALTH INSURANCE PREMIUM-OCT 20	63,485.60
					Total :	63,485.60
1001672711	10/9/2020	000773	P.E.R.S.	1001672711	HEALTH INSURANCE PREMIUM-OCT 20	1,331.97
					Total :	1,331.97
1001673227	10/6/2020	000771	P.E.R.S.	1001673227/28/29/30	RETIREMENT CONTRIBUTION-08/30-09	60,464.03
					Total :	60,464.03
1001695098	10/27/2020	000771	P.E.R.S.	1001695098/99/00/01	RETIREMENT CONTRIBUTION-09/13-09	60,743.60
					Total :	60,743.60
1001695109	10/28/2020	000771	P.E.R.S.	1001695109/10/11/12	RETIREMENT CONTRIBUTION-09/27-10	59,857.33
					Total :	59,857.33
21 Vouchers for bank code :		bofa			Bank total :	1,229,932.12
21 Vouchers in this report					Total vouchers :	1,229,932.12

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Voucher List
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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.

76168; 632594 through 632608, 1001672710, 1001672711, 1001673227, 1001695098 & 1001695109

for a total disbursement of \$ 1,229,932.12, and to the best of

my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on

11-10-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

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CITY OF LOMA LINDA
11/10/2020

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632609	11/3/2020	000213 TIME WARNER	0212906101420	P-0000016755	CABLE SERVICES FOR STATION 1 & ST	67.28
					Total :	67.28
632610	11/3/2020	000213 TIME WARNER	0020150101820	P-0000016755	CABLE SERVICES FOR STATION 1 & ST	91.47
					Total :	91.47
632611	11/3/2020	000840 CITY OF SAN BERNARDINO	133-132	P-0000016659	WATER PURCHASES	1,391.04
					Total :	1,391.04
632612	11/3/2020	002204 HINDERLITER, DE LLAMAS & ASSOC	SIN003535	P-0000017040	Contract Services - Sales Tax	2,801.54
					Total :	2,801.54
632613	11/3/2020	004579 LCA BANK CORPORATION	4489893	P-0000016766	PW ENG PRINTER - LANIER ANNUAL LI	736.27
					Total :	736.27
632614	11/3/2020	001977 VULCAN MATERIALS	72713715	P-0000016739	ASPHALT MATERIAL	84.05
					Total :	84.05
632615	11/3/2020	001977 VULCAN MATERIALS	72693153	P-0000016739	ASPHALT MATERIAL	1,216.63
					Total :	1,216.63
632616	11/3/2020	001977 VULCAN MATERIALS	72697899	P-0000016739	ASPHALT MATERIAL	124.95
					Total :	124.95
632617	11/3/2020	001977 VULCAN MATERIALS	72687804	P-0000016739	ASPHALT MATERIAL	162.70
					Total :	162.70
632618	11/3/2020	001977 VULCAN MATERIALS	72701121	P-0000016739	ASPHALT MATERIAL	123.37
					Total :	123.37
632619	11/3/2020	001977 VULCAN MATERIALS	72672407	P-0000016739	ASPHALT MATERIAL	125.73
					Total :	125.73
632620	11/3/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	81077	P-0000016669	TIRE COMPANY	333.22
					Total :	333.22

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Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632621	11/10/2020	005553 ALICE PHELPS	993762621		ACCOUNT CLOSED. REFUND PREPAY	20.31
					Total :	20.31
632622	11/10/2020	001400 BOOT BARN 4 SAN BERNARDINO	INV00071588	P-0000016653	UNIFORM BOOTS & UNIFORM PANTS	313.69
					Total :	313.69
632623	11/10/2020	001744 CDW LLC, CDW GOVERNMENT LLC,	3154489	P-0000017030	VMWARE SUPPORT ANNUAL RENEWA	6,414.05
					Total :	6,414.05
632624	11/10/2020	005791 CENTURYLINK	161082563	P-0000016811	BANDWIDTH SERVICES AND VOIP	4,828.99
					Total :	4,828.99
632625	11/10/2020	004397 CHEMPAK	113885	P-0000016657	CLEANING SUPPLIES	214.64
			114030	P-0000016657	CLEANING SUPPLIES	204.73
					Total :	419.37
632626	11/10/2020	000025 CINTAS CORPORATION NO 2	5034687121	P-0000016658	FIRST AID SUPPLIES	107.28
				P-0000016658		
					Total :	107.28
632627	11/10/2020	002843 CITY OF REDLANDS, OFFICE OF CITY TREAS 312		P-0000016823	ANIMAL SHELTER SERVICES	8,079.50
					Total :	8,079.50
632628	11/10/2020	000203 CLINICAL LABORATORY OF	977224	P-0000016662	TEST WATER AT WELL SITE	7,921.75
					Total :	7,921.75
632629	11/10/2020	002309 CONSOLIDATED ELECTRIC DIST-SB	6903-444017		ELECTRICAL SUPPLIES	115.56
				P-0000016663		
			6903-446212	P-0000016663	ELECTRICAL SUPPLIES	23.75
					Total :	139.31
632630	11/10/2020	000236 COSTCO WHOLESALE	478489109	P-0000016665	WAREHOUSE GROCERY	402.52
					Total :	402.52
632631	11/10/2020	000954 CWEA-TCP	35079		DANIEL DRUMMOND MEMBERSHIP RE	192.00
					Total :	192.00
632632	11/10/2020	006240 DAMIAN MARTINEZ	102020.5INV	P-0000016978	WATER LOSS AUDIT VALIDATION	1,500.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632632	11/10/2020	006240 006240 DAMIAN MARTINEZ	(Continued)		Total :	1,500.00
632633	11/10/2020	005088 DENNIS GRUBB & ASSOCIATES, LLC	2351	P-0000016762	FIRE PLAN CHECK SERVICES FOR FY	4,880.00
					Total :	4,880.00
632634	11/10/2020	005593 DINOSAUR TIRE & ROAD SRVS INC	82771	P-0000016669	TIRE COMPANY	656.30
					Total :	656.30
632635	11/10/2020	005309 DIRECTV	012696745X201025	P-0000016749	SATELLITE TV SERVICES FOR EOC	39.54
					Total :	39.54
632636	11/10/2020	001256 ELROD FENCE CO., INC.	15525	P-0000016670	MATERIALS AND LABOR FOR INSTALLI	525.00
					Total :	525.00
632637	11/10/2020	000316 EMPLOYMENT DEVELOPMENT DEPT	932-0365-1		O POPESCU, E HERNANDEZ, HAIT OU	2,202.76
					Total :	2,202.76
632638	11/10/2020	000336 FEDEX	7-159-41799	P-0000016675	COURIER SERVICE	49.35
					Total :	49.35
632639	11/10/2020	005256 FLYERS ENERGY, LLC	20-209345	P-0000016678	FUEL	1,934.30
					Total :	1,934.30
632640	11/10/2020	005216 GENUINE AUTO PARTS	303617	P-0000016681	OIL ABSORBENT	217.26
					Total :	217.26
632641	11/10/2020	005255 GOPHER PATROL	435391	P-0000016838	GOPHER PATROL SRVS CITY HALL & C	245.00
					Total :	245.00
632642	11/10/2020	000402 HACH COMPANY	12167316 12170267	P-0000016683 P-0000016813	PARTS AND MATERIAL FOR QUALITY C SEWER FLOW METER MONITORING SI	158.44 1,000.00
					Total :	1,158.44
632643	11/10/2020	003400 INFOSEND, INC	179094	P-0000016917	FY20-21 Utility bill printing & mailing	1,675.46
					Total :	1,675.46
632644	11/10/2020	000480 INLAND WATER WORKS SUPPLY	S1040404.001	P-0000016689	WATER PARTS AND MATERIALS FOR R	316.07
					Total :	316.07

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632645	11/10/2020	005144 JAMES D. HUSS JR., WEST SWPPP SERVICE	200335	P-0000016691	WEED ABATEMENT	700.00
			20050	P-0000016691	WEED ABATEMENT	1,300.00
					Total :	2,000.00
632646	11/10/2020	000749 JOSEPH G. POLLARD CO, INC, DBA, POLLARD	0177596		LIQUID FILLED PRESSURE GAUGE	63.57
					Total :	63.57
632647	11/10/2020	006071 KELLERMEYER BERGENSONS SERVICE	INV0176856	P-0000016848	2020-21 JANITORIAL SRVS FOR CITY B	6,667.00
					Total :	6,667.00
632648	11/10/2020	001492 KIRK MAYO	71247		REIMBURSEMENT FOR WORK BOOTS	286.18
					Total :	286.18
632649	11/10/2020	000783 LAURA RAMIREZ, JJ RAMIREZ CITRUS MANA	706	P-0000017043	DISCING FIELD FOR TRAINING BURN	750.00
					Total :	750.00
632650	11/10/2020	006215 LAZYBOY	251-37816	P-0000016853	RECLINERS FOR 251 DAY ROOM	4,088.02
					Total :	4,088.02
632651	11/10/2020	006249 LENNAR HOMES OF, CALIFORNA, INC	18990		CITRUS TRAILS PARK FEE CREDIT TR/	1,148,988.00
					Total :	1,148,988.00
632652	11/10/2020	002045 LOMA LINDA HEATING & AIR, CONDITIONING,	24600	P-0000017015	HVAC MAINT SRVS AT MDF SITES	72.41
			24603	P-0000017011	HERITAGE PK PROPERTIES HVAC ANN	147.00
			24604	P-0000017011	HERITAGE PK PROPERTIES HVAC ANN	73.50
			24626	P-0000017014	HVAC MAINT CONTRACT AT CITY HALL	1,363.96
					Total :	1,656.87
632653	11/10/2020	000575 LOMA LINDA PLUMBING, INC	4053	P-0000016702	PLUMBING	135.00
					Total :	135.00
632654	11/10/2020	001733 LOWE'S COMPANIES, INC.	25187	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	58.40
			25358	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	18.36
			25527	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	11.14
			25717	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	34.95
			25893	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	86.46
			27039	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	129.01
			27214	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	192.72

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632654	11/10/2020	001733 LOWE'S COMPANIES, INC.	(Continued)			
			27246	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	157.63
			27570	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	466.40
			27578	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	382.59
			27586	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	12.71
			27639	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	744.29
			27706	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	65.96
			27711	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	23.51
			27729	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	32.63
			27845	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	7.66
			27911	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	21.52
			27912	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	47.50
			27998	P-0000016703	IMPROVEMENT SUPPLIES AND MATER	87.99
					Total :	2,581.43
632655	11/10/2020	006059 NICHOLAS MARZULLO, MAR/WEL	11791	P-0000016960	ART DESIGNS AT BARTON RD PKWYS .	11,776.00
					Total :	11,776.00
632656	11/10/2020	000701 NORLAB, INC	83954		LIQUID POWDER TRACING DYE	240.00
					Total :	240.00
632657	11/10/2020	001613 OFFICE DEPOT, INC	127138384001	P-0000016707	OFFICE SUPPLIES	75.40
			128586272001	P-0000016707	OFFICE SUPPLIES	474.30
			130968452001	P-0000016707	OFFICE SUPPLIES	141.34
					Total :	691.04
632658	11/10/2020	004401 ORKIN PEST CONTROL	203361594	P-0000016753	PEST CONTROL SERVICES FOR STATI	106.05
			203361815	P-0000016842	PEST CONTROL SRVS AT 25964 MISSI	125.00
					Total :	231.05
632659	11/10/2020	006250 PACIFIC AUTO SPA	1014		CITY CAR WASHES FOR AUG 2020	209.91
					Total :	209.91
632660	11/10/2020	005511 PARTS AUTHORITY	095-265997	P-0000016709	AUTO PARTS AND SUPPLIES	384.46
					Total :	384.46
632661	11/10/2020	001592 PHOENIX GROUP INFORMATION SYST	0920201143	P-0000016710	PARKING CITATION DELIQUENT NOTIC	135.00

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Voucher List
CITY OF LOMA LINDA

Page: 6

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
632661	11/10/2020	001592	001592 PHOENIX GROUP INFORMATION SYST (Continued)		Total :	135.00	
632662	11/10/2020	006153	QUADIENT LEASING USA, INC., DEPT 3682	N8543432	P-0000016861	Lease N17042440 E-Certify FY 20/21	247.48
					Total :	247.48	
632663	11/10/2020	005772	QUINN COMPANY	PCA00207173	P-0000016715	VEHICLE EQUIPMENT PARTS/MATERIA	372.48
					Total :	372.48	
632664	11/10/2020	002703	REDLANDS PRINT SHOP	59501		POSTCARDS	242.87
					Total :	242.87	
632665	11/10/2020	005581	RIKKI MARIE LESLIE, GRAND BAZAAR WORK 21972	P-0000016932 P-0000016932	PW DEPT UNIFORM ORDER	4,500.48	
					Total :	4,500.48	
632666	11/10/2020	001701	ROBERT L. SMITH, BYRD INDUSTRIAL ELECT 0810-20	P-0000016718	WELL & BOOSTER SERVICE REPAIR &	605.88	
					Total :	605.88	
632667	11/10/2020	000320	SAN BERNARDINO CO FIRE DEPT	IN0151802	P-0000017031	HAZARDOUS MATERIALS & CUPA PERI	647.00
					Total :	647.00	
632668	11/10/2020	003698	SCOTT ZEHR	OCT 2020	P-0000016803	CITY HALL FOUNTAIN MAINTENANCE 2	135.00
					Total :	135.00	
632669	11/10/2020	006168	SHERWIN-WILLIAMS	5049-2 5095-5		PAINT SPRAYERS GRAFFITI PAINT	118.79 87.53
					Total :	206.32	
632670	11/10/2020	000451	SITEONE LANDSCAPE SUPPLY, LLC	104110851-001 104148561-001 104420979-001	P-0000016724 P-0000016724 P-0000016724	LANDSCAPE MATERIALS AND SUPPLIE LANDSCAPE MATERIALS AND SUPPLIE LANDSCAPE MATERIALS AND SUPPLIE	3.61 234.76 23.21
					Total :	261.58	
632671	11/10/2020	001356	STAPLES BUSINESS ADVANTAGE	3459473808 3459473811 3459473813 3459473814 3459473816	P-0000016726 P-0000016726 P-0000016726 P-0000016726 P-0000016726	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	4.18 -4.18 4.18 26.93 278.54

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Voucher List
CITY OF LOMA LINDA

Page: 7

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
632671	11/10/2020	001356 STAPLES BUSINESS ADVANTAGE	(Continued)			
			3459473817	P-0000016726	OFFICE SUPPLIES	17.20
			3459953080	P-0000016726	OFFICE SUPPLIES	18.40
					Total :	345.25
632672	11/10/2020	006003 SUEZ WTS SERVICES USA, INC	900642218	P-0000016754	DEIONIZED WATER TANK RENTAL AND	35.56
			900642219	P-0000016754	DEIONIZED WATER TANK RENTAL AND	23.71
					Total :	59.27
632673	11/10/2020	002758 T K CONSTRUCTION, TROY KIRTLEY	2852	P-0000017007	WATERLINE & PAV REHAB ON LAWTON	353,600.45
					Total :	353,600.45
632674	11/10/2020	000304 TYLER TECHNOLOGIES, INC	045-319199	P-0000014040	SOFTWARE IMPL. COST-MUNIS QUOTE	3,825.00
					Total :	3,825.00
632675	11/10/2020	006171 UPTOWN AUTO SPA	UTA040662	P-0000016737	CAR WASH	64.00
			UTA040665	P-0000016737	CAR WASH	88.00
					Total :	152.00
632676	11/10/2020	001977 VULCAN MATERIALS	304867	P-0000016739	ASPHALT MATERIAL	27.98
			72736950	P-0000016739	ASPHALT MATERIAL	202.82
			72742397	P-0000016739	ASPHALT MATERIAL	132.53
			72749606	P-0000016739	ASPHALT MATERIAL	123.37
					Total :	486.70
632677	11/10/2020	001919 WILL DAN	002-23333	P-0000016742	BUILDING INSPECTION/PLAN CHECK E	4,616.32
			002-23334	P-0000016742	BUILDING INSPECTION/PLAN CHECK E	700.00
					Total :	5,316.32
69	Vouchers for bank code :	bofa			Bank total :	1,603,384.11
69	Vouchers in this report				Total vouchers :	1,603,384.11

Payroll \$338,478.68 10/29/2020

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11/04/2020 4:42:49PM

Voucher List
CITY OF LOMA LINDA
11/10/2020

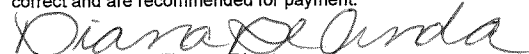
Page: 8

Bank code : bofa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
632609 through 632677 for a total
disbursement of \$ 1,603,384.11, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
11/10/2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor




City of Loma Linda Official Report


Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

Approved/Continued/Denied By City Council Date _____
--

CITY COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: Diana De Anda, Finance Director/City Treasurer 

VIA: T. Jarb Thaipejr, City Manager 

SUBJECT: October 2020 Treasurer's Report

RECOMMENDATION

It is recommended that the City Council receive the report for filing.

**CITY OF LOMA LINDA
COMPOSITION OF CASH
OCTOBER 2020**

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 2,209,604.97
Outstanding Checks as of month-end	<u>(872,883.30)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 1,336,721.67
BANK OF AMERICA - PAYROLL	\$ 28,328.30
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	111,888.17
Outstanding Checks as of month-end	<u>(15,410.50)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 96,477.67
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	106,109.61
Outstanding Checks as of month-end	<u>(10,740.03)</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 95,369.58

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ 1,556,897.22
--	------------------------

INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)	
CITY	0.620% \$ 34,275,203.01
CITY - Former RDA Bond Proceeds	0.620% 2,201,581.23
CITY -Total	36,476,784.24
SUCCESSOR RDA	0.620% 395,685.46
HOUSING AUTHORITY	0.620% 1,641,878.35

INVESTMENTS TOTALS	\$ 38,514,348.05
---------------------------	-------------------------

OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

OTHER CASH TOTAL	\$ 1,850.00
-------------------------	--------------------

CASH AND INVESTMENTS - GRAND TOTAL	40,073,095.27
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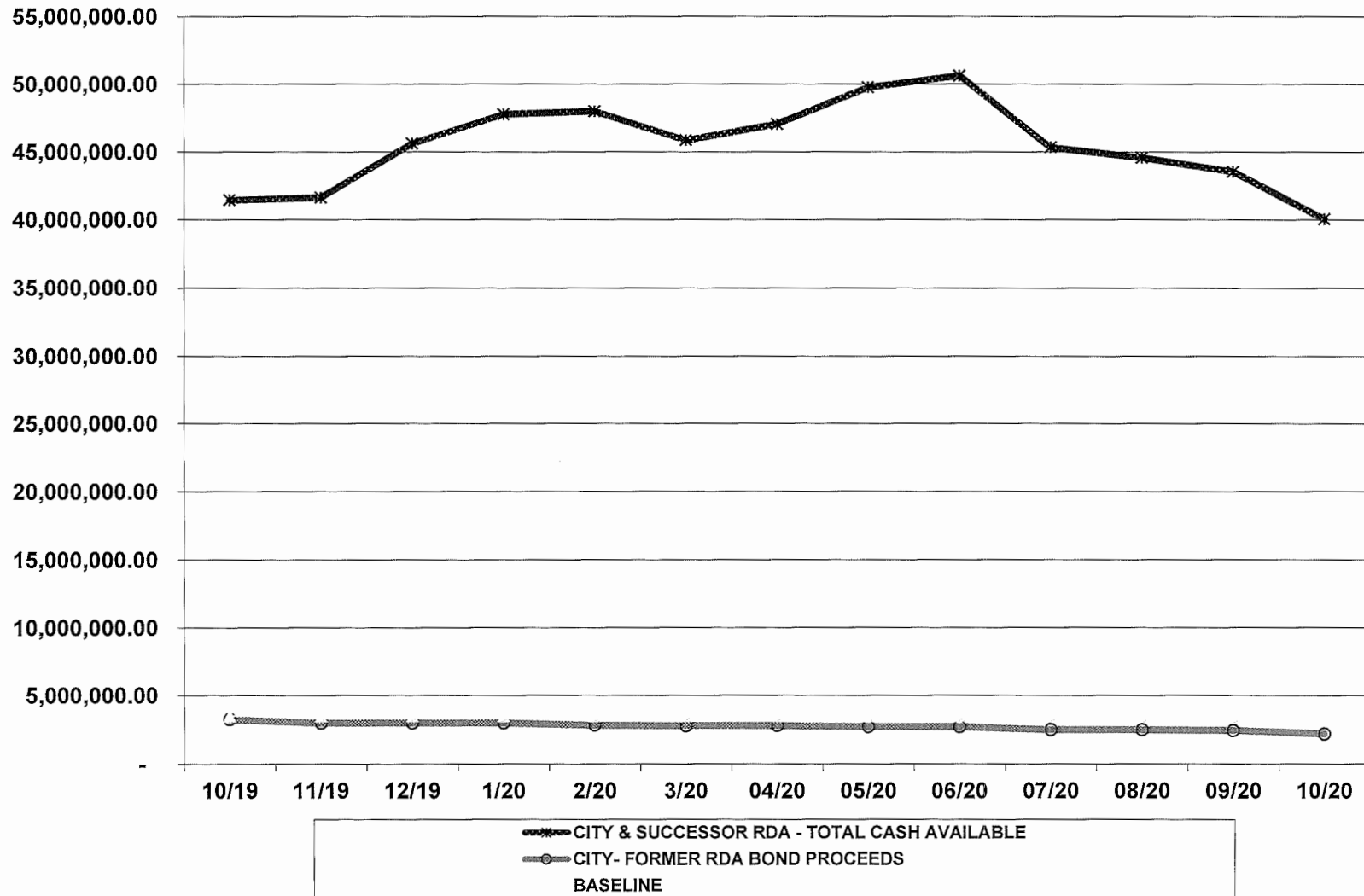
PREVIOUS MONTH	<u>43,563,652.18</u>
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CHANGE +/-	<u>\$ (3,490,556.91)</u>
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations. City and Agency funds are pooled.


Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 10/19-10/20





City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: November 10, 2020

TO: City Council
VIA: T. Jarb Thaipejr, City Manager
FROM: Dan Harker, Fire Chief *DH*
SUBJECT: October 2020 Fire Department Activity Report

Approved/Continued/Denied
By City Council
Date _____

Operations Division:

The Fire Department's Operations Division responded to 392 incidents in October 2020. Of the 392 incidents, 32 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	210	53.6%	2092	58.9%
Traffic Collision (TC)	14	3.6%	96	2.7%
MA + TC	224	57.1%	2188	61.7%
Hazardous Conditions	8	2.0%	40	1.1%
Hazardous Material	0	0.0%	0	0.0%
Public Assistance	31	7.9%	192	5.4%
Rescue	3	0.8%	25	0.7%
Structure Fire	2	0.5%	32	0.9%
Cooking	1	0.3%	8	0.2%
Vegetation Fire	6	1.5%	41	1.2%
Vehicle Fire	1	0.3%	21	0.6%
Refuse Fire	7	1.8%	43	1.2%
All Fires	17	4.3%	145	4.1%
Good Intent/Dispatched & Cancelled Enroute	72	18.4%	696	19.6%
Fire Alarm Activation*	37	9.4%	263	7.4%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

Training Division Highlights:

- Santa Ana College Fitness Course, all shifts
- Advanced Cardiovascular Life Support (ACLS) recertification, all shifts
- Pre-planning/site familiarization 11125 Campus, all shifts

Public Relations/Education Highlights:

- Community Garden rehabilitation

SUBJECT: October 2020 Fire Department Activity Report Continued

Fire Prevention Division:

The Fire Departments Prevention Division monthly activity report is as follows:

Construction Site Inspection	6
Fire Alarm System Test & Inspection (# of trips)	
Fire Flow Test (Hydrant Testing)	5
Fire Underground – Inspection, test, flush (# of trips)	1
Fire Sprinkler Rough – Commercial	3
Fire Sprinkler Final – Residential	1
Fire Sprinkler Rough – Residential	3
Clean Agent FM 200 System Inspection	1
New Tenant Inspection	
Land Use	4
Certificate of Occupancy Inspection	
Plan Check Review / Project Review (hours)	25
Solar PV Inspection	5
Smoke Alarm Check – Residential	2
Fire Code Research (hours)	23
Meetings	12
Public Education (hours)	
Public Hearings / City Council	
Training Classes (hours)	
Annual Fire Inspections	8
Engine Company Follow-up: Field and Admin (Hours)	5
Field Investigations / Alarm Responses	1
Weed Abatement (administrative hours)	16



City of Loma Linda Official Report

Phill Dupper, Mayor
Ron Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: November 10, 2020

TO: City Council

VIA: T. Jarb Thaipejr, City Manager

FROM: Daniel Harker, Fire Chief *DH*

SUBJECT: Authorize acceptance of 2020 Quarter 4 Firehouse Subs Public Safety Foundation Grant, as well as, declare revenue and appropriate expenditure of \$18,000 procure CPR & Advanced Life Support Equipment (Bags, Manikins, AED Trainers & Supplies).

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that City Council accept the 2020 Quarter 4 Firehouse Subs Public Safety Foundation Grant funds, and to authorize the City Manager to execute related documents. It is also recommended that City Council declare the revenue and authorize the appropriation of funds to procure CPR & Advanced Life Support Equipment (Bags, Manikins, AED Trainers & Supplies)..

BACKGROUND

On August 17, 2020, the Fire Department applied for the 2020 Quarter 4 Firehouse Subs Public Safety Foundation Grant. On October 6, 2020, the Fire Department was notified that they were awarded the grant in the amount of \$18,007.40. The Firehouse Subs Public Safety Grant is awarded to local Public Safety organizations to include law enforcement, EMS, fire, non-profits, and schools to purchase lifesaving equipment, prevention education materials and training systems, disaster relief resources or scholarships and continuing education opportunities for individuals pursuing a career in Public Safety.

ANALYSIS

2020 Quarter 4 Firehouse Sub Public Safety Foundation Grant funds will be used to purchase adult, child, and infant CPR training mannequins, AED trainers, hemorrhage control training devices and props, and adult and child rescue mannequins. All purchased equipment will be used to provide education classes or courses to community residents, schools, city employees, and Community Emergency Response Team (CERT) volunteers. Classes or courses such as the American Heart Association (AHA) Heartsaver (CPR, AED, and First Aid), AHA Basic Life Support, Stop the Bleed, and drowning prevention. These courses have been identified in the Fire Department's Strategic Plan as being important Community Risk Reduction and hazard mitigation strategies.

FINANCIAL IMPACT

The declared amount of \$18,000 into Revenue Account 01-9365 and the expending of funds from Expenditure account 01-2110-1865 will result in a budget neutral position as the funds will cover the exact cost of the CPR & Advanced Life Support Equipment (Bags, Manikins, AED Trainers & Supplies).



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager T.J.T.

SUBJECT: Approve Three Year Lease Extension for the Loma Linda Branch
of the San Bernardino County Library Facility.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council authorize the Mayor to sign the three-year lease extension.

BACKGROUND

The San Bernardino County Library signed an agreement in 2008 to lease facilities in the civic center complex to house a local branch library. The original four-year agreement has been extended several times and expires this year. This request will continue the relationship we have with the County to provide library services.

ANALYSIS

The Loma Linda Branch Library is one of the busiest branches in the County system. The County is requesting a lease extension through 2023 with one (1) additional three-year option. The terms are similar to the previous lease terms. However, the monthly base rental shall increase to: January 1, 2021 through December 31, 2021 – monthly payments of \$7,506.00; January 1, 2022 through December 31, 2022 – monthly payments of \$7,598.00; and January 1, 2023 through December 31, 2023 – monthly payments of \$7,692.00. The custodial fees are to remain at \$1,802 per month. The County will continue to provide staff, materials and programming to run library.

FINANCIAL IMPACT

Lease payments cover City costs to maintain facility.

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Library Lease Extension 2020.doc



Contract Number

08-431 A-5

SAP Number

Real Estate Services Department

Department Contract Representative
Telephone Number

Terry W. Thompson, Director
(909) 387-5252

Contractor
Contractor Representative
Telephone Number
Contract Term
Original Contract Amount
Amendment Amount
Total Contract Amount
Cost Center
GRC/PROJ/JOB No.
Internal Order No.

City of Loma Linda
T. Jarb Thaipejr, City Manager
(909) 799-2810
1/1/2008 - 12/31/2023
\$1,114,296.00
\$ 338,424.00
\$1,452,720.00
7810001000
60002458

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, the County of San Bernardino ("COUNTY"), as tenant, and the City of Loma Linda ("LANDLORD"), as landlord, entered into Lease Agreement, Contract No. 08-431 dated June 3, 2008, and amended by the First Amendment dated December 4, 2012; the Second Amendment dated December 2, 2014; the Third Amendment dated December 20, 2016; and the Fourth Amendment dated December 4, 2018 (collectively, the "Lease") wherein LANDLORD leases certain premises located at 25581 Barton Road, Loma Linda, CA, as more specifically set forth in the Lease, to the COUNTY for a term that is currently scheduled to expire on December 31, 2020; and,

WHEREAS, the COUNTY and LANDLORD now desire to amend the Lease to reflect the parties' agreement to extend the term of the Lease for three (3) years from January 1, 2021 through December 31, 2023, add one (1) three-year option to extend the term of the Lease, adjust the rental rate schedule, and amend certain other terms of the Lease as more specifically set forth in this amendment (the "Fifth Amendment").

NOW, THEREFORE, in consideration of mutual covenants and conditions, effective as of December 8, 2020 unless otherwise expressly provided herein, the parties hereto agree the Lease, is amended as follows:

1. EXTEND the term of the Lease as provided in **Paragraph 3, TERM**, for three (3) years from January 1, 2021 through December 31, 2023 (the "Fifth Extended Term").

2. Effective January 1, 2021, DELETE in its entirety the existing **Paragraph 4.a. RENT**, and SUBSTITUTE therefore the following as a new **Paragraph 4.a. RENT**:

4. **RENT:**

a. COUNTY shall pay to LANDLORD the following monthly rental payments in arrears on or before the last day of each month commencing when the Fifth Extended Term commences and continuing through the Fifth Extended Term, as more specifically reflected and included in the amounts set forth below:

Lease Year	Base Rent (6,081 SF)	Custodial (21,000 sf)	Regular Monthly Rental Payment
1/1/2021 thru 12/31/2021	\$7,506.00/month	\$1,802.00/month	\$9,308.00/month
1/1/2022 thru 12/31/2022	\$7,598.00/month	\$1,802.00/month	\$9,400.00/month
1/1/2023 thru 12/31/2023	\$7,692.00/month	\$1,802.00/month	\$9,494.00/month

3. DELETE in its entirety the existing **Paragraph 5, OPTION TO EXTEND TERM**, and SUBSTITUTE therefore the following as a new **Paragraph 5, OPTION TO EXTEND TERM**:

5. **OPTION TO EXTEND TERM:**

a. LANDLORD gives COUNTY the option to extend the term of the Lease on the same provisions and conditions, except for the monthly rent (provided that monthly rent shall continue to be payable based on 6,081 square feet of the Premises), for one (1) three-year period ("extended term") following expiration of the then current term, by COUNTY giving notice to exercise the option to LANDLORD on or prior to the expiration of the then current term or at any time during any holding over pursuant to **Paragraph 7, HOLDING OVER**. The rent for the extended term shall be adjusted by good faith negotiation of the parties to the fair market rental rate then prevailing based upon the rental rates of comparable leased premises in the County of San Bernardino.

b. If the parties have been unable to agree on the fair market rental rate within five (5) months of COUNTY's exercise of its option, said fair market rental rate shall be determined through arbitration conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association. During the period between the expiration of the then current term of the Lease and the determination of the fair market rental rate by arbitration, COUNTY shall continue to pay the monthly rent in effect for the month immediately preceding the expiration of the then current term of the Lease. If the fair market rental rate is determined by arbitration and COUNTY does not, for any reason, agree with such determination, COUNTY shall have the right to terminate the Lease by providing LANDLORD with written notice not later than thirty (30) days after COUNTY's receipt of the arbitration-determined fair market rental rate. In the event COUNTY does not so terminate the Lease, COUNTY shall commence paying the arbitration-determined fair market rental rate for the month immediately following COUNTY's receipt of the arbitration-determined fair market rental rate and for the duration of the extended term. The parties agree to equally split the cost of the arbitration filing, hearing, and arbitrator fee; all other costs for the arbitration, including, but not limited to, any attorneys' fees shall be the sole responsibility of each party.

4. DELETE in its entirety the existing **Paragraph 24, NOTICES**, and SUBSTITUTE therefore the following as a new **Paragraph 24, NOTICES**:

24. **NOTICES:**

a. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party, including but not limited to notices required under the California unlawful detainer statutes or any other person, shall be in writing and either served personally, delivered by a reputable overnight courier service, or sent by postage prepaid, first-class United States mail, certified or registered, return receipt requested. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party shall be addressed to the other party at the addresses set forth below. Either party may change its address by notifying the other party of the change of

address. Notices shall be deemed delivered upon the earlier of: (i) actual receipt if such notice is personally delivered; (ii) the date of delivery if such notice is delivered by a reputable overnight courier service; or (iii) the date of delivery or refusal of the addressee to accept delivery if such notice is sent by postage pre-paid, first-class United States mail, certified or registered, return receipt requested. Any notices received after 5 pm local time on a business shall be deemed delivered on the following business day.

LANDLORD's Notice Address: City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354-3109

COUNTY'S Notice Address: County of San Bernardino
Real Estate Services Department
385 N. Arrowhead Avenue, Third Floor
San Bernardino, CA 92415-0180

b. If LANDLORD intends to transfer its ownership interest (whether controlling or non-controlling) in the Premises to a third party, LANDLORD shall notify COUNTY of such transfer at least fifteen (15) COUNTY working days prior to completion of such transfer. In the event of a transfer of controlling interest in the Premises, LANDLORD and the new owner of the Premises shall provide COUNTY with documentation evidencing the of completion of said transfer; in which case, the new owner, as the successor landlord, and COUNTY shall enter into a written amendment to reflect the new owner as the successor landlord under this Lease. In addition, the new owner, as the successor landlord, shall, within five (5) days of acquiring the Premises, provide COUNTY with documentation evidencing that it has obtained insurance in compliance with Paragraph 16, HOLD HARMLESS and Paragraph 17, INSURANCE. The COUNTY's RESD Director shall have the authority on behalf of COUNTY to execute a COUNTY standard amendment to this Lease with each new owner solely for the purposes of reflecting the new owner as the successor landlord and updating its notice address under this Lease. The new owner, as the successor landlord, acknowledges and agrees its execution of such COUNTY standard amendment is a pre-requisite for Rents under this Lease to be paid to the new owner as the successor landlord.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

5. All other provisions and terms of the Lease shall remain the same and are hereby incorporated by reference. In the event of any conflict between the Lease and this Fifth Amendment, the provisions and terms of this Fifth Amendment shall control.

END OF FIFTH AMENDMENT.

COUNTY OF SAN BERNARDINO

CITY OF LOMA LINDA

►
Curt Hagman, Chairman, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By -----
Deputy

By _____

Name Phillip Dupper

Title Mayor

Dated: _____

Address 25541 Barton Road

Loma Linda, CA 92354

Approved as to Legal Form

►
Agnes Cheng, Deputy County Counsel

Date -----

Reviewed for Contract Compliance

►

Date -----

Reviewed/Approved by Department

►
Jim Miller, Real Property Manager, RESD

Date -----



City of Loma Linda Official Report

Phillip Dupper, Mayor
Ronald Dailey, Mayor pro tempore
John Lenart, Councilman
Bhavin Jindal, Councilman
Rhodes Rigsby, Councilman

COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Award Contract for Hinkley House Interior Demolition, 25964 Mission Road (CIP 20-746)

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION:

It is recommended that the City Council award contracts in an amount of \$23,225.00 to 5M Contracting Inc. of Tustin, CA for the subject project and approve a contingency amount of \$2,300.00 ($\pm 10\%$). City staff will provide inspection and project management.

BACKGROUND:

This project is included in the Park Improvements approved in the Capital Improvement Program in the annual budget. Heritage Park has been expanded and improved as resources are made available. This interior demolition will prepare the project for renovation later.

ANALYSIS:

Five (5) requests for quote were sent to qualified firms and two (2) quotes were received. The quotes were \$23,225.00 to 5M Contracting Inc. of Tustin and \$40,965.00 from FFG Construction & Contracting Co. of Riverside. The low bidder has been checked for references and licenses. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$2,300.00) for a contingency allocation.

FINANCIAL IMPACT:

Funding is available in Account No. 04-5320-8500.



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: Konrad Bolowich, Assistant City Manager

SUBJECT: Request to award contract for the replacements of City Black Diamond 8810 routers

Approved/Continued/Denied
By City Council
Date _____

TJT for KB.

RECOMMENDATION

It is recommended that City Council award Alethea, Inc. the contract to replacement the City's Router system.

BACKGROUND

The City's current router is 10+ years old and is well beyond end of life. The current hardware is becoming increasingly unstable and is the root cause for a significant degree of the City's and LLCCP customers' internet instability. The replacement device will provide stable internet connection for city use, and for our corporate and residential internet service customers city-wide. The replacement router will be capable of the new and current internet service protocols, and enable us to increase the bandwidth for the City and LLCCP customers throughout the city.

ANALYSIS:

Request for proposals was sent to three (3) firms. All three firms responded with bids which were received, reviewed and evaluated. The bids ranged from \$38,000 to \$174,000.

Quote Comparison		
Alethea, Inc.		\$ 38, 652.61
Techstrata		\$ 121, 760.78
SHI		\$ 174, 644.81

Alethea, Inc. the lowest bidder proposed a comprehensive system (at \$38,652.61). The proposal includes labor and materials including tax. Based upon the proposed scopes and the ability to complete the work, it is recommended that contract be awarded to Alethea, Inc.

FINANCIAL IMPACT:

Funding is available from city wide fund balance 8845

ATTACHMENT

1. Proposal

PROPOSAL AND CONTRACT

(See attached pages for specifications.)

DATE: November 2, 2020

REF: City of Loma Linda RFP

TO: Kyle MacGavin

Thank you for allowing us the opportunity to provide a proposal. All pricing includes Labor and materials.

SCOPE OF WORK FOR ROUTER UPGRADE

1) Provide and Install Cisco 7606 with the following features.

- 48 RJ-45 Ports 10/100/1000Base-t
- 48 SFP Ports 10/100/1000Base
- 16 SFP Ports 10 Gigabit
- Processor capable of BGP
- Hot Swappable Fan assembly
- Redundant Power Supplies
- 1yr NBD support
- Redundant Route processors

2) Configure Cisco 7606.

- a) Replicate current router configuration over to Cisco 7606.

Exclusions

- All optics are excluded
- Special features not in the current production routers configs.

Total for labor and material including tax:

\$38,652.61

Respectfully submitted,

By: ***Simon Bojkovsky***

Simon Bojkovsky
Telecommunications Project Manager



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: Konrad Bolowich

VIA: T. Jarb Thaipejr, City Manager TJT.

SUBJECT: Amended Schedule A to the Law Enforcement Services Contract between the County of San Bernardino and the City of Loma Linda and allocate additional funding [City Manager]

Approved/Continued/Denied By City Council Date _____
--

RECOMMENDATION

It is recommended that the City Council approve amended "Schedule A" to the Law Enforcement Services Contract between the County of San Bernardino and the City of Loma Linda and allocate additional funding.

BACKGROUND

August 11, 2020, The City Council approved the service agreement with LLUH for provision of law enforcement services. The agreement assigned a police officer or officers for primary duty at LLUH's campus on an 18-hour per day, 7-day a week. LLUH agreed pay to the City a police service Mitigation Fee equal to the amount actually charged to the City by the Sheriff's Department ("Mitigation Fee") for such services.

ANALYSIS

With this amendment, services are revised to add a police officer or officers to be assigned for primary duty at LLUH's campus on a 24-hour per day, 7-day a week basis.

Attached is the revised "Schedule A" from the Sheriff's Department reflecting these costs.

FINANCIAL IMPACT

There is no direct financial impact. Charges are passed through to LLUH.

ATTACHMENT – Schedule A

SCHEDULE A **Law Enforcement Services Contract** **City of Loma Linda** **2020-21**

CHANGE: Add 42 Patrol Hours Per Week and 1-Marked Unit effective October 1, 2020

		FY 2020-21
<u>LEVEL OF SERVICE</u>		<u>COST</u>
0.59 - Lieutenant		192,183 ¹
2.52 - Sergeant		703,317 ¹
0.56 - Detective/Corporal (20 hours per week)		131,732 ¹
15.07 - Deputy Sheriff (as of 10/01/2020 -- 544 hours per week)		3,176,198 ¹
2.00 - Deputy Sheriff - Traffic (no relief factor)		421,526 ¹
1.00 - Sheriffs Service Specialist		83,824 ¹
3.53 - Office Specialist		271,273 ¹
0.40 - Motor Pool Services Assistant		33,365 ¹
7.00 - Marked Unit (1-effective 10/01/2020)		120,967 ²
0.50 - Unmarked Unit		4,112 ²
0.50 - Command Staff Vehicle		4,974 ²
1.00 - Pickup truck		7,597 ²
1.00 - Ford Escape (COP)		6,366 ²
Dispatch Services		293,447 ¹
Dispatch Services - Parking Enforcement Division		11,235 ¹
22 - HTs (Amortization, Access & Maintenance)		30,998
1 - Additional MDCs		1,137
17 - Taser Replacement (Amortized over 5-years)		5,712
Administrative Support		28,466
Office Automation		80,040
Services & Supplies		31,734
Vehicle Insurance		52,300
Personnel Liability & Bonding		182,788
Workers' Comp Experience Modification		17,932
Law Enforcement Experience Modification		61,031
County Administrative Cost		178,941
Startup Cost		11,756
Cost for FY2020-21		\$ 6,144,950 ¹
Jul to Sept 2020 Credit - Addtl 42 hours starting Oct 1, 2020		\$ (92,178)
Revised cost for FY2020-21		\$ 6,052,772 ¹

Monthly Payment Schedule

1 st payment due July 15, 2020:	\$478,902
2 nd through 3rd payments due the 5 th of each month:	\$478,891
4th through 11 th payments due the 5 th of each month:	\$512,899

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

² Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

³ No replacement cost is included for grant funded or donated vehicles.

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2020-21

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increases to salaries and benefits resulting from Board of Supervisors-approved changes to Memorandums of Understanding with the County's various employee organizations.
- Actual overtime cost.
- Actual on-call cost (on call pay for safety E:mployees for 2020-21 is \$195 per week).
- Actual cost of vehicle fuel, repair and maintenance, including the cost of collision repair.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.59
Sergeant	-	2.52
Detective/Corporal	-	0.56
Deputy Sheriff	-	15.07
Deputy Sheriff - Traffic Car	-	2.00
		<hr/>
		20.74

GENERAL:

Sheriffs Selilice Specialist	-	1.00
Office Specialist	-	3.53
Motor Pool Selilice Assistant	-	0.40
Dispatchers	-	2.71
		<hr/>
		7.64

VEHICLES:

Marked Patrol Units	-	7
Unmarked Units	-	1
Pickup Trucks	-	1
Citizen Patrol	-	1
Donated Vehicles-Ins Only	-	2 *
		<hr/>
		12

DONATED VEHICLES LIST:

Yamaha UIV	-	1 *
Cargo Trailer	-	1 *
		<hr/>
		2*

*(Included for insurance costs only)





City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: November 10, 2020

TO: City Council

FROM: Diana De Anda, Finance Director/City Treasurer 

VIA: T. Jarb Thaipejr, City Manager 

SUBJECT: Approve a Contractual Service Proposal from HdL Companies for Business License Tax Operations Management Services.

Approved/Continued/Denied
By City Council
Date _____

RECOMMENDATION

It is recommended that the City Council approve a contractual service proposal from HdL Companies (HdL) for business license tax operations management.

BACKGROUND

The City currently operates and manages the business license tax revenue application, renewal and collection process with in house finance staff - primarily one Accounting Technician II – 70%, one Accounting Technician I – 25%, and one Supervising Accounting Technician 20%. Additionally staff time dedicated to business license compliance include the Finance Director, Code Enforcement and Building Inspector. Additional annual costs to operate the business license tax program include software licensing fee in order to process and track licenses, forms and professional tax organization membership/training fees.

ANALYSIS

HdL specialize in local government revenue management services (sales, use and transaction tax; property tax; economic development; business license tax; lodging tax; and rental unit registration). The City has used HdL to monitor, report and audit sales and use tax for almost 40 years. Services included in the proposal are 1) Business License Tax Operations Management (renewal processing, new account processing, delinquent account processing, on-line filing and payment processing, payment posting/processing and business support center); 2) Business License Tax Discovery (Enriched Data Portfolio (EDP)/Lead Identification, field surveys, exceptions resolution, compliance communication and outreach and business support center); and 3) Business License Tax Audits (analysis and selection, audit notification and scheduling, compliance analysis and audit, audit and compliance report, deficiency and commendation notification, invoicing and collections). Currently, due to limits in available staff time the primary focus is on new applications and renewals of the business licenses. Staff rarely has opportunities to focus on discovery of unlicensed businesses, much less time to conduct proper audits. If the City was to contract with HdL, the City could realize savings in the general fund by reducing the Accounting Technician I to a part-time position and re-distributing the duties of the Accounting Technician II and the Supervising Accounting Technician, in addition to eliminating the annual operational costs for software, forms and professional memberships/training.

FINANCIAL IMPACT

Annual estimated costs of Contractual services and reduction in general fund expenditures for operations and management:

HdL - New and renewal application - \$24,750 (\$15/account – current active account 1,650) plus annual CPI

City Costs-Reduced

Salaries and Benefits - \$55,850

Software Licensing - \$ 5,500 (increases annually about 3%)

Forms, Memberships & Training - \$ 1,000

Total reduction in costs \$62,350

Net Savings in General Fund \$37,600

Saving in Special Projects Fund-New Software - \$10,000 (Implementation and Data Conversion)

Potential Revenue increases for Recovery and Audit Services (HdL will receive 35% of any amount recovered) currently unknown.

City of Loma Linda, CA

TAX & FEE ADMINISTRATION SERVICES

October 28, 2020

HdL  Companies

SUBMITTED BY
HdL Companies
120 S. State College Blvd., Suite 200
Brea, CA 92821
hdlcompanies.com

CONTACT
George Bonnin
T: 714-879-5000
E: gbonnin@hdlcompanies.com

Dear Diana,

Thank you for the opportunity to present this proposal for HdL's Tax & Fee Administration Services. Please be advised that we maintain a busy implementation schedule throughout the year. Your position in the implementation schedule will be determined when a signed agreement is received.

This proposal is valid until December 31, 2020.

Should you have any questions, please contact me at 888.861.0220 or by email at gbonnin@hdlcompanies.com.

Tax & Fee Administration Fee Schedule

Service	Compensation
Business License Tax Operations Management	\$15.00 per processed account/year + CPI
Business License Tax Discovery	35% of revenues collected
Business License Tax Audit	35% of revenues collected

Tax & Fee Administration Scope of Service

Business License Tax Operations Management

HdL will transfer the City's existing databases as they relate to business license tax into HdL's internal administration tools. HdL will maintain the data and provide access to or copies of data or reports at the City's request. While access to online systems will be available for the City to use at their discretion, the City will not be required to use or maintain any software in house for managing the business license registry.

Renewal Processing – Send active business license accounts a renewal notice within 45 days of the renewal period ending. Accounts will receive all applicable forms necessary to complete the renewal process.

New Account Processing – HdL will process any new business license applications and complete the new account registration process in a timely fashion. HdL will also facilitate intra-city departmental approvals such as zoning, code compliance, fire inspection, and other regulatory related functions.

Delinquent Account Processing – HdL will endeavor to collect delinquent accounts through a series of City approved processing methods. This will include at minimum two follow up delinquent notice and up to two telephone calls. Delinquent accounts will be collected with full penalties as allowed by the Municipal code or through current City practices. Accounts that remain delinquent will be processed through the City approved processes established in HdL's collections component of the Compliance Management Program.

On-Line Filing & Payment Processing – HdL registers a City approved domain name which will serve as the starting point for all web-based activities. This City specific site is designed to look and feel like the City's own web pages and ensures a level of continuity between the business community, the City, and HdL.

With *HdL Flex File*, businesses can choose to file their new business registration as well as renew their license and make payments via our on-line filing portal. In addition to filing and paying for taxes, businesses can obtain copies of applications, general support and FAQs, schedule appointments and request copies of their tax registration all with the click of a button. Our on-line services underscore HdL's commitment to excellence in customer service and education by continually improving the registration and payment experience for the business community.

Payment Posting/Processing – HdL will process all payments received in an expedited manner. License accounts will be updated daily with payment information and revenues to be disbursed to the City net applicable fees at an interval to be agreed to during the project planning phase. Disbursements typically occur monthly but can be remitted as often as weekly depending on volumes and City needs. HdL's payment acceptance process accepts the following payment types:

- ✓ Check / Money Order /Cashier's Check
- ✓ E-Check
- ✓ Debit Cards
- ✓ Credit Cards (Visa, Mastercard, Discover, & American Express)
- ✓ Check by Phone

HdL currently utilizes multiple payment gateway providers for on-line payment acceptance. HdL will work with the City to determine which provider, rate structures, and card types meet the City's needs. HdL can also utilize the same provider and process used by the City's current on-line functionality.

Business Support Center – HdL will provide businesses with multiple support options for registering, renewing, making payments and for general inquiries. A toll-free number will be provided to businesses in order to access one of our license specialists Monday-Friday 8:00am to 5:00pm Pacific. Businesses will also have access to support via, e-mail, fax, and via the Business Support Center On-Line. HdL constantly monitors quality control points to ensure courteous customer service, minimal hold times under 2 minutes, and the return of voice messages the same business day.

Business License Tax Discovery

Enriched Data Portfolio / Lead Identification – Utilizing data provided by the City, as well as the HdL Enriched Data Portfolio (EDP), HdL's team builds an enhanced listing of entities subjected to licensure or taxation including, but not limited to, those businesses physically located in the City, itinerant businesses, and entities participating in the sharing economy such as short-term rentals (STRs), drive sharing services and others. These entities are electronically matched to the existing files of the City using advanced data matching algorithms, allowing HdL staff to identify which entities are compliant and which entities require follow up.

Field Surveys – Experienced field crews, equipped with the most advanced tools available (mobile mapping/GPS systems, tablet computers pre-loaded with various City and state-wide databases, etc.) may canvass commercial areas of the City to develop and enhance the leads identified in the EDP. Field Surveys provide additional inventories of active businesses as well as to provide on-site verifications of data culled from other sources.

Exception Resolution – Records are reviewed by our skilled team members, filtering out records that may lead to erroneous contacts. This extra step allows staff to find additional revenues not otherwise identifiable through electronic means and assists in reducing potential complaints levied at City staff and management from pursuit of false positives.

Compliance Communication and Outreach – Upon exception resolution, HdL staff initiates contact with the identified entities through a series of City approved communication methods. HdL makes every effort to simplify the process for taxpayers and utilizes a variety of mediums for communication including mail, telephone, email and web-site access. Potential non-compliant entities are notified of their options to comply or dispute their non-compliant status. Initial notification packets include everything a business needs to become compliant and multiple methods of resolving their accounts.

Business Support Center – HdL operates a business support and service center where the business community can access expert staff during normal business hours. Businesses calling our toll free line can expect minimal hold times along with access to a variety of options which include filing support, payment

options, resolution of specific tax issues and other services designed to reduce the burden of registering and filing taxes. Our team of experts, including our resident Certified Revenue Officers (CRO), implements a business friendly and education centric approach to supporting the business community in all aspects of the management and compliance process.

Business Support Center ~Online – Businesses are encouraged to take advantage of the range of services available on-line, 24 hours a day, seven days a week. With *HdL Flex File*, businesses can choose to file their new business registration as well as make payments via our on-line filing portal. In addition to filing and paying for taxes, businesses can obtain copies of applications, general support and FAQs, schedule appointments and request copies of their tax registration all with the click of a button. Our on-line services underscore HdL's commitment to excellence in customer service and education by continually improving the registration and payment experience for the business community.

Document Submission / Processing – Whether the taxpayer chooses to respond by mail, email or our online filing website, each application submission is reviewed for completion and accuracy prior to processing. Any additional documentation needed to complete the approval of a submission, such as a home occupation permit, can also be requested or forwarded to other City departments either as a pre-requisite or as a courtesy to the business. All submissions are filed and stored electronically and made available to the City via standard reporting processes or upon request.

Invoicing – Once an application is approved, invoices are forwarded to the taxpayer indicating detailed tax calculations and balances owed. Taxpayers are provided the opportunity to pay their balances via mail, online, or over the phone services. Taxpayers will also have continued access to our Business Support Center for any questions or disputes arising from the invoice process.

Registry Update – Upon collection of all requirements which may include the payment, application and/or other documentation, HdL will prepare a Registry Update package to include payment as well as copies of all taxpayer correspondence and other relevant information. Data in the City registry file stored in the HdL Prime Software Suite is updated daily with packages from the Compliance Management Services. Once completed, the business will be processed through the standard processes approved through the HdL Operations Management Component.

Business License Tax Audits

Analysis & Selection – Audit candidates are selected using a variety of selection methodologies developed by our audit team using decades of business license tax audit experience. Preliminary analysis reports on each business selected are shared with the City prior to moving through the audit phases.

Audit Notification & Scheduling – Businesses selected by HdL and approved by the City are sent a letter notifying them of a scheduled Compliance Analysis Audit. Every effort is made to promote a positive experience for the taxpayer. A detailed description of the requirements and relevant documentation required for the audit is provided to the business 2 weeks in advance of the proposed audit date. If the business is unable meet the audit date selected by the City all efforts to reschedule the audit to a more accommodating date will be made. Businesses are also afforded the opportunity to schedule flexible appointment times by contacting the Business Support Center or visiting our online support center.

Compliance Analysis & Audit – The HdL audit team will audit the financial records of the business to determine compliance with business tax regulations. HdL validates taxing variables such as gross receipts and other relevant information for determining compliance. In addition to identifying underreporting issues, the HdL Audit Program will also focus on other compliance related issues such as assuring correct classifications, multiple location allocation, apportionment issues, and identifying business to business relationships that may create tax liability for 3rd parties.

Audit & Compliance Report – Upon completion of the audit and analysis, and prior to additional actions, a compliance report will be generated and reviewed with the City. The report will indicate specific results of

the review and recommended future actions. Documentation that substantiates the findings in the report will be included with the report to assist the City and HdI in determining next step of the process.

Deficiency and Commendation Notification - Upon final review of the audit and analysis report businesses that are found to have deficiencies will be notified of the findings as well as the payment and appeal processes. HdI will also work with businesses found to be deficient to explain the current findings and educate taxpayers on proper future filing procedures so as to prevent future errors and deficiencies. Businesses found to be in compliance, will be sent a commendation letter thanking them for their compliance.

Invoicing & Collections - Business found to be underreporting are invoiced through the standard City approved collections process. Balances are collected and remitted along with supporting documentation to the City through the approved remittance processes.

LOMA LINDA HOUSING AUTHORITY
AGENDA
REGULAR MEETING OF NOVEMBER 10, 2020

7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers not will be open to the public.

THIS MEETING WILL BE AVAILABLE TO THE PUBLIC VIA WEBINAR/TELECONFERENCE
FOR THE PURPOSE OF PUBLIC COMMENTS.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube. Please see the City Council Agenda for connection instructions.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience, The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the Housing Authority Board after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The Housing Authority meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Housing Authority at this time; however, the Housing Authority Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the December 8, 2020 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 24, 2020.

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**
- D. Items To Be Added Or Deleted**
- E. Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

F. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. Scheduled Items

H. Consent Calendar

1. Demands Registers
2. Minutes of October 13, 2020

I. New Business

J. Chair and Member Reports

K. Reports of Officers

L. Adjournment



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

HOUSING AUTHORITY AGENDA: November 10, 2020

TO: Housing Authority Board

SUBJECT: Minutes of October 13, 2020

Approved/Continued/Denied

By City Council

Date - - - - -

RECOMMENDATION

It is recommended that the Housing Authority Board approve the minutes of October 13, 2020

HA AGENDA ITEM 1

City of Loma Linda
Housing Authority Minutes - Draft
Regular Meeting of October 13, 2020

A regular meeting of the Housing Authority was called to order by Chairman Dupper at 7:16 p.m. on Tuesday, October 13, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via ZOOM.

Board Members Present: Mayor Phill Dupper, present in the Council Chambers
Mayor pro tempore Ron Dailey, present in the Council Chambers
Rhodes Rigsby, present in the Council Chambers
John Lenart, , present in the Council Chambers
Bhavin Jindal, present via ZOOM virtual meeting platform

Board Members Absent: None

Others Present: City Manager T. Jarb Thaipejr, present in Council Chambers City
Attorney Richard E. Holdaway, present in Council Chambers

No items were added or deleted and no public comments were offer upon invitation of the Chairman.

HA-2020-18 - Joint Pubic Hearing of the City Council and Housing Authority-Affordable Housing Agreement by and between the Housing Authority and Mary Erickson Community Housing, a non-profit corporation

- a. LLHA Bill #R-2020-03 -Approving an Affordable Housing Agreement by and between The Authority and Mary Erickson Community Housing, a non-profit corporation
- b. Council **Bill** #R-2020-36 - Consenting to the approval by the Loma Linda Housing Authority of an Affordable Housing Agreement by and between The Authority and Mary Erickson Community Housing, a non-profit corporation

Assistant City Manager presented the report indicating that the Housing Authority had just over \$1 million in excess funds and was required by the State of California to keep that excess under \$1 million. Mary Erickson Community Housing, a non-profit corporation (MECH) had proposed to enter into an agreement with Housing Authority in which MECH would acquire from the Authority two (2) unimproved lots located at 25952 and 25962 Juanita Street, provided that Developer acquires title to property located at 11254 San Mateo Drive and the improvements thereon, namely four (4) units of rental housing. The Authority would loan to MECH approximately Nine Hundred Seventy Five Thousand Dollars (\$975,000.00); MECH would sell the Juanita Street properties and would directly apply the net proceeds from such sales to the improvement of rental housing available to and restricted to households of Very Low Income (income of not greater than 50% of area-wide median income); Developer would also complete the acquisition of the Site and proceed to operate the four (4) rental units on the Site as an affordable rental housing project, with all units to be restricted to availability at affordable rent to Very Low Income households and Low Income households (the latter being households having income of not to exceed 80% of area-wide median income). The terms for repayment of the Agency Loan Amount are included in the Agreement. The Agreement also provides for long term affordability restrictions to be recorded against the Site on a basis senior to any financing. Staff recommended approval.

Chairman Dupper opened the public hearing.

No public comments were offered and the public hearing was closed.

Discussion ensued.

Motion by Dailey, seconded by Rigsby to adopt LLHA Bill #R-2020-03 - Approving an Affordable Housing Agreement by and between The Authority and Mary Erickson Community Housing, a non-profit corporation and Council Bill #R-2020-36 - Consenting to the approval by the Loma Linda Housing Authority of an Affordable Housing Agreement by and between The Authority and Mary Erickson Community Housing, a non-profit corporation; the Secretary called the role and the motion was approved unanimously.

LLHA Resolution No. 17

A Resolution of the Loma Linda Housing Authority approving an Affordable Housing Agreement By and Between the Authority and Mary Erickson Community Housing, a non-profit Corporation

Resolution No. 3079

A Resolution of the City Council of the City Of Loma Linda consenting to the approval by the Loma Linda Housing Authority of an Affordable Housing Agreement By and Between the Authority and Mary Erickson Community Housing, a non-profit Corporation

The Housing Authority recessed 7:34 p.m. to allow completion of the City Council agenda and reconvened at 7:48 p.m.

HA-2020-18 - Consent Calendar

Motion by Rigsby and seconded by Dailey to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved unanimously.

The demands registers dated:

- September 30, 2020 with commercial demands totaling \$5.21; and
- October 13, 2020 with commercial demands totaling \$5,900.81.

Minutes of September 22, 2020.

Old Business - None

New Business - None

Reports of Councilmen - None

Reports of Officers - None

The meeting adjourned at 7:49 p.m.

Approved at the meeting of

City Clerk

DRAFT



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

HOUSING AUTHORITY AGENDA: November 10, 2020

TO: Housing Authority Board

SUBJECT: Demands Registers

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the Housing Authority Board approve the attached list of demands for payment.

vchlist

11/04/2020

3:36:18PM

Voucher List
CITY OF LOMA LINDA
11/10/2020 H/A

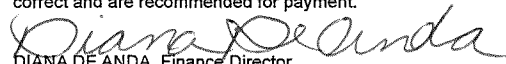
Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2328	11/3/2020	006052 UNIVERSITY HOMES INC, C/O CMS	1341577		25613 PROSEPCT DEFELICE	162.00
Total :						162.00
2329	11/10/2020	001744 CDW LLC, CDW GOVERNMENT LLC,	3154489HA	P-0000017030	VMWARE SUPPORT ANNUAL RENEWA	54.06
Total :						54.06
2 Vouchers for bank code : bofaha						Bank total : 216.06
2 Vouchers in this report						Total vouchers : 216.06

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2328 through 2329 for a total
disbursement of \$ 216.06, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
11/10/2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

Page: 1

vchlist
10/21/2020 6:27:58PM

Voucher List
CITY OF LOMA LINDA
10-27-2020 HA

Page: 1

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
2324	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39392		PROFESSIONAL/LEGAL SERVICES	49.88
					Total :	49.88
2325	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39635		PROFESSIONAL/LEGAL SERVICES	83.13
					Total :	83.13
2326	10/27/2020	001279 DAILY JOURNAL CORPORATION	B3400742 HA	P-0000016667	LEGAL ADVERTISING: NOTICE INVITIN	272.80
					Total :	272.80
2327	10/27/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	366572-0006		PROFESSIONAL/LEGAL SERVICES	1,647.40
			368246-0000		PROFESSIONAL/LEGAL SERVICES	6,223.50
			368247-0006		PROFESSIONAL/LEGAL SERVICES	7,266.80
					Total :	15,137.70
4 Vouchers for bank code :		bofaha			Bank total :	15,543.51
4 Vouchers in this report					Total vouchers :	15,543.51

vchlist
10/21/2020 6:27:58PM

Voucher List
CITY OF LOMA LINDA

Page: 2

Bank code : bofaha

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
2324 through 2327 for a total
disbursement of \$ 15,543.51, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipetr, City Manager

Approved by the City Council at their meeting held on
11-10-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor

Page: 2

CITY OF LOMA LINDA
CITY COUNCIL AS SUCCESSOR AGENCY
TO THE LOMA LINDA REDEVELOPMENT AGENCY
AGENDA
REGULAR MEETING OF NOVEMBER 10, 2020
7:00 p.m. or as soon thereafter as possible

CORONAVIRUS DISEASE (COVID-19) ADVISORY

The City Council Chambers will not be open to the public.

THIS MEETING WILL ALSO BE AVAILABLE TO THE PUBLIC VIA
WEBINAR/TELECONFERENCE FOR THE PURPOSE OF PUBLIC COMMENTS.

Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting will allow for remote participation via the ZOOM virtual meeting platform and for viewing via YouTube. Please see the City Council Agenda for connection instructions.

In acting in the limited capacity of Successor Agency as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability with regards to the responsibilities of the former Loma Linda Redevelopment Agency under AB 1X26. Nothing herein shall be construed as an action, commitment, obligation, or debt of the City itself, or a commitment of any resources, funds, or assets of the City to fund the City's limited capacity as the Successor Agency to the Loma Linda Redevelopment Agency. Obligations of the Successor Agency shall be funded solely by those funds or resources provided for that purpose pursuant to AB 1X26 and related statutes.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

Agenda item requests for the December 8 meeting must be submitted in writing to the City Clerk no later than Noon, Tuesday, November 24, 2020.

A. Call To Order

B. Roll Call

C. Items To Be Added Or Deleted

D. Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)

E. Conflict of Interest Disclosure - Note agenda item that may require member abstentions due to possible conflicts of interest

G. Scheduled Items

H. Consent Calendar

1. Demands Registers
2. Minutes of October 13, 2020

1 Adjournment



City of Loma Linda Official Report

Phil Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

SUCCESSOR AGENCY AGENDA: November 10, 2020

TO: Successor Agency Board

SUBJECT: Demands Registers

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the Successor Agency Board approve the attached list of demands for payment. .

vchlist

10/22/2020

7:22:49AM

Voucher List

CITY OF LOMA LINDA
10-27-2020 SA

Page: 1

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1385	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39386		PROFESSIONAL/LEGAL SERVICES	133.01
					Total :	133.01
1386	10/13/2020	000266 ROBBINS & HOLDAWAY, A PROFESSIONAL CC	39628		PROFESSIONAL/LEGAL SERVICES	964.29
					Total :	964.29
1387	10/21/2020	004631 DHA CONSULTING, LLC	20-0901	P-0000016968	Consulting services for ROPS, PPA ,	2,186.25
					Total :	2,186.25
1388	10/27/2020	001799 STRADLING,YOCCA, CARLSON, & RAUTH	368251-0000		PROFESSIONAL/LEGAL SERVICES	10,740.03
					Total :	10,740.03
4 Vouchers for bank code :		bofasa			Bank total :	14,023.58
4 Vouchers in this report					Total vouchers :	14,023.58

Page: 1

vchlist
10/22/2020 7:22:49AM

Voucher List
CITY OF LOMA LINDA

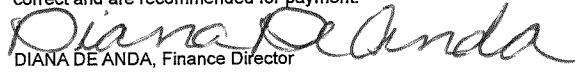
Page: 2

Bank code : bofasa

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos.
1385 through 1388 for a total
disbursement of \$ 14,023.58, and to the best of
my knowledge, based on the information provided, they are
correct and are recommended for payment.


DIANA DE ANDA, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on
11-10-2020 and the City Treasurer is hereby directed
to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
John Lenart, Councilman
Bhavin Jindal, Councilman

SUCCESSOR AGENCY AGENDA: November 10, 2020

TO: Successor Agency Board

SUBJECT: Minutes of October 13, 2020

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the Successor Agency Board approve the minutes of October 13, 2020.

City of Loma Linda
Successor Agency Minutes
Regular Meeting of October 13, 2020

A regular meeting of the City Council acting in the capacity of Successor Agency to the former Redevelopment Agency was called to order by Mayor Dupper at 7:49 p.m. on Tuesday, October 13, 2020.

This meeting was conducted via webinar/teleconference. Pursuant to Sec. 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, this meeting was conducted remotely via the ZOOM virtual meeting platform. In compliance with the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there was no in-person meeting location at which the public may appear. The public was invited to participate via ZOOM.

Councilmen Present: Mayor Phill Dupper, present in the Council Chambers
Mayor pro tempore Ron Dailey, present in the Council Chambers
Rhodes Rigsby,, present in the Council Chambers
John Lenaii, , present in the Council Chambers
Bhavin Jindal, present via ZOOM virtual meeting platform

Councilman Absent: None

Others Present: City Manager T. Jarb Thaipejr, present in Council Chambers City Attorney
Richard E. Holdaway, present in Council Chambers

SA-2020-15 - Consent Calendar

Motion by Rigsby and seconded by Dailey to approve the Consent Calendar; the City Clerk called the role and the Consent Calendar was approved unanimously.

The demands registers dated:

- September 30, 2020 with commercial demands totaling \$3,547.50; and
- October 13, 2020 with commercial demands totaling \$6,500.00.

Minutes of September 22, 2020.

Old Business - None

New Business - None

Reports of Councilmen - None

Reports of Officers - None

The meeting adjourned at 7:50 p.m.

Approved at the meeting of

City Clerk